

ALTERNATE WORK SCHEDULE CALENDAR

2025 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)			POSITION NUMBER	WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF TUESDAY B	WORK WEEK BEGINS TUESDAY MIDDAY*	OFFICE NAME		

JANUARY

22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 LR1 HOL 8	2 9	3 9	4
5	6 9	7 4/4*	8 9	9 9	10 9	11
12	13 9	14 -	15 9	16 9	17 9	18
19	20 LR1 HOL 8	21 4/4*	22 9	23 9	24 9	25
26	27 9	28 -	29 9	30 9		

Hours Scheduled: 178 LR -2 EX 2 HC 0

FEBRUARY

21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31 9	1
2	3 9	4 4/4*	5 9	6 9	7 9	8
9	10 9	11 -	12 9	13 9	14 9	15
16	17 LR1 HOL 8	18 4/4*	19 9	20 9	21 9	22
23	24 9	25 -	26 9	27 9	28 9	

Hours Scheduled: 169 LR -1 EX 1 HC 0

MARCH

21 Days/168 Hours

S	M	Tu	W	Th	F	S
						1
2	3 9	4 4/4*	5 9	6 9	7 9	8
9	10 9	11 -	12 9	13 9	14 9	15
16	17 9	18 4/4*	19 9	20 9	21 9	22
23	24 9	25 -	26 9	27 9	28 9	29
30	31 LR1 HOL 8					

Hours Scheduled: 169 LR -1 EX 1 HC 0

APRIL

22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 4/4*	2 9	3 9	4 9	5
6	7 9	8 -	9 9	10 9	11 9	12
13	14 9	15 4/4*	16 9	17 9	18 9	19
20	21 9	22 -	23 9	24 9	25 9	26
27	28 9	29 4/4*	30 9			

Hours Scheduled: 177 LR 0 EX 1 HC 0

MAY

22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1 9	2 9	3
4	5 9	6 -	7 9	8 9	9 9	10
11	12 9	13 4/4*	14 9	15 9	16 9	17
18	19 9	20 -	21 9	22 9	23 9	24
25	26 LR1 HOL 8	27 4/4*	28 9	29 9	30 9	31

Hours Scheduled: 178 LR -1 EX 2 HC 0

JUNE

21 Days/168 Hours

S	M	Tu	W	Th	F	S
1	2 9	3 -	4 9	5 9	6 9	7
8	9 9	10 4/4*	11 9	12 9	13 9	14
15	16 9	17 -	18 9	19 9	20 9	21
22	23 9	24 4/4*	25 9	26 9	27 9	28
29	30 9					

Hours Scheduled: 169 LR 0 EX 1 HC 0

JULY

22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 -	2 9	3 9	4 LR1 HOL 8	5
6	7 9	8 4/4*	9 9	10 9	11 9	12
13	14 9	15 -	16 9	17 9	18 9	19
20	21 9	22 4/4*	23 9	24 9	25 9	26
27	28 9	29 -	30 9			

Hours Scheduled: 169 LR -8 EX 0 HC 0

AUGUST

22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31 9	1 9	2
3	4 9	5 4/4*	6 9	7 9	8 9	9
10	11 9	12 -	13 9	14 9	15 9	16
17	18 9	19 4/4*	20 9	21 9	22 9	23
24	25 9	26 -	27 9	28 9	29 9	30
31						

Hours Scheduled: 178 LR 0 EX 2 HC 0

SEPTEMBER

22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL 8	2 4/4*	3 9	4 9	5 9	6
7	8 9	9 -	10 9	11 9	12 9	13
14	15 9	16 4/4*	17 9	18 9	19 9	20
21	22 9	23 -	24 9	25 9	26 9	27
28	29 9	30 4/4*				

Hours Scheduled: 177 LR -1 EX 1 HC 0

OCTOBER

22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 9	2 9	3 9	4
5	6 9	7 -	8 9	9 9	10 9	11
12	13 9	14 4/4*	15 9	16 9	17 9	18
19	20 9	21 -	22 9	23 9	24 9	25
26	27 9	28 4/4*	29 9	30 9		

Hours Scheduled: 178 LR 0 EX 2 HC 0

NOVEMBER

22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31 9	1	
2	3 9	4 -	5 9	6 9	7 9	8
9	10 9	11 HOL 8	12 9	13 9	14 9	15
16	17 9	18 -	19 9	20 9	21 9	22
23	24 9	25 4/4*	26 9	27 LR1 HOL 8	28 LR1 HOL 8	29
30	1 9	11/11 is split 4/4*				

Hours Scheduled: 178 LR -2 EX 2 HC 0

DECEMBER

22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2 -	3 9	4 9	5 9	6
7	8 9	9 4/4*	10 9	11 9	12 9	13
14	15 9	16 -	17 9	18 9	19 9	20
21	22 9	23 4/4*	24 9	25 LR1 HOL 8	26 9	27
28	29 9	30 -	31 9			

Hours Scheduled: 169 LR -8 EX 0 HC 0

EMPLOYEE SIGNATURE	DATE
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LEGEND

LR = LEAVE REQUIRED
FOR PAY PERIOD DEFICIT
AND/OR ON A HOLIDAY

EX = EXCESS HOURS EARNED

HC = HOLIDAY CREDIT EARNED